

# The Sech-Kar Company

Community Services for People who have Developmental Disabilities

15765 Elm Rock Rd. Nelsonville, OH 45764

Phone: 740-753-9993 Fax: 740-753-9995

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## **Application for Employment**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Earliest Date Available: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Emergency Contact (Name and Number):

\_\_\_\_\_

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## **Education and Training**

Where did you receive your High School Diploma or Equivalent?

\_\_\_\_\_

Date: \_\_\_\_\_

Please list below any relevant training or education (such as First-Aid, CPR, Fire Safety, etc.) and include locations and approximate dates:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List below any hobbies, interests, or talents you have that could benefit the people with whom you might be working:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Employment History**

List below your last three jobs or last five years of employment:

1. Employer: \_\_\_\_\_ Dates worked: \_\_\_\_\_  
Position or Job Title: \_\_\_\_\_ Phone: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_
  
2. Employer: \_\_\_\_\_ Dates worked: \_\_\_\_\_  
Position or Job Title: \_\_\_\_\_ Phone: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_
  
3. Employer: \_\_\_\_\_ Dates worked: \_\_\_\_\_  
Position or Job Title: \_\_\_\_\_ Phone: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

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**References**

Were you referred by a current Sech-Kar employee? \_\_\_\_\_

If so, employee's name: \_\_\_\_\_

List below three people other than employers or relatives who have knowledge of your character and would serve as references for The Sech-Kar Co. to contact:

1. Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_
  
2. Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_
  
3. Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

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**When are you available to work?**

	<u>Sunday</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>
<u>Dayshift</u> 6 A.M.- 10 P.M.							
<u>Overnights</u> 10 P.M.- 6 A.M.							

**Overnight hours are sleep hours payed at minimum wage.**

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## Releases, Requirements, Signature

- I **have** lived in Ohio for all of the past five years.
- I **have not** lived in Ohio for all of the past five years.

I understand that if I am considered for employment with The Sech-Kar Co., I will be required to have a background check performed by a law enforcement agency; I will have to prove my U.S. citizenship or legal residency status; I may need a physician's statement attesting to my physical ability to carry out the duties of the job; I may need a TB test; and it may be necessary for me to meet other requirements.

**By signing below**, I hereby give The Sech-Kar Co. permission to contact any persons or employers listed in this application. I give all employers and persons listed in this application permission to release any and all information to The Sech-Kar Co. which relates to my character or employment history.

**I hereby affirm that all information on this application is true and complete to the best of my knowledge, and I understand that any falsification is grounds for dismissal if hired.**

2905.32 (human trafficking);

2905.33 (unlawful conduct with respect to documents);

2907.02 (rape);

**X**

\_\_\_\_\_  
Signature of applicant

**X**

\_\_\_\_\_  
Date

*I verify that I have not been convicted or pleaded guilty to any of the following criminal offenses:*

- |   |  |
|---|--|
| 2903.01 (aggravated murder);  | 2903.02 (murder);  |
| 2903.03 (voluntary manslaughter);   | 2903.11 (felonious assault);                                     |
| 2903.15 (permitting child abuse);   | 2903.16 (failing to provide for a functionally impaired person); |
| 2903.34 (patient abuse and neglect);  | 2903.341 (patient endangerment);                                 |
| 2905.01 (kidnapping);   | 2905.02 (abduction);   |
| 2907.03 (sexual battery);   |  |
| 2907.04 (unlawful sexual conduct with a minor, formerly corruption of a minor);   |  |
| 2907.05 (gross sexual imposition);  | 2907.06 (sexual imposition);                                     |
| 2907.07 (importuning);  | 2907.08 (voyeurism);   |
| 2907.12 (felonious sexual penetration);   | 2907.31 (disseminating matter harmful to juveniles);             |
| 2907.32 (pandering obscenity);  | 2907.321 (pandering obscenity involving a minor);                |
| 2907.322 (pandering sexually oriented matter involving a minor);  |  |
| 2907.323 (illegal use of minor in nudity-oriented material or performance);   |  |
| 2909.22 (soliciting/providing support for act of terrorism);  |  |
| 2909.23 (making terrorist threat);  | 2909.24 (terrorism);   |
| 2913.40 (medicaid fraud);   | 2903.04 (involuntary manslaughter);                              |
| 2903.041 (reckless homicide);   |  |
| 2905.04 (child stealing) as it existed prior to July 1, 1996;   | 2905.05 (criminal child enticement);                             |
| 2905.11 (extortion);  | 2907.21 (compelling prostitution);                               |
| 2907.22 (promoting prostitution);   |  |
| 2907.23 (enticement or solicitation to patronize a prostitute, procurement of a prostitute for another);  |  |
| 2909.02 (aggravated arson);   | 2909.03 (arson);   |
| 2913.46 (illegal use of supplemental nutrition assistance program for women, infants, and children program benefits);   |  |
| 2913.48 (workers' compensation fraud);  | 2913.49 (identity fraud);  |
| 2917.02 (aggravated riot);  | 2923.12 (carrying concealed weapon);                             |
| 2923.122 (illegal conveyance or possession of deadly weapon or dangerous ordnance in a school safety zone, illegal possession of an object indistinguishable from a firearm in a school safety zone); |  |
| 2923.123 (illegal conveyance, possession, or control of deadly weapon or dangerous ordnance into courthouse);   |  |

2923.13 (having weapons while under disability);  
 2923.161 (improperly discharging a firearm at or into a habitation or school)  
 2923.162 (discharge of firearm on or near prohibited premises);  
 2923.21 (improperly furnishing firearms to minor); 2923.32 (engaging in pattern of corrupt activity);  
 2923.42 (participating in criminal gang);  
 2925.02 (corrupting another with drugs); 2925.03 (trafficking in drugs);  
 2925.04 (illegal manufacture of drugs or cultivation of marijuana);  
 2925.041 (illegal assembly or possession of chemicals for the manufacture of drugs);  
 3716.11 (placing harmful objects in food or confection); 959.13 (cruelty to animals);  
 959.131 (prohibitions concerning companion animals); 2903.12 (aggravated assault);  
 2903.21 (aggravated menacing); 2903.211 (menacing by stalking);  
 2905.12 (coercion); 2909.04 (disrupting public services);  
 2911.02 (robbery); 2911.12 (burglary);  
 2913.47 (insurance fraud); 2917.01 (inciting to violence);  
 2917.03 (riot); 2917.31 (inducing panic);  
 2919.22 (endangering children); 2919.25 (domestic violence);  
 2921.03 (intimidation); 2921.11 (perjury);  
 2921.13 (falsification, falsification in theft offense, falsification to purchase firearm, or falsification to obtain a concealed handgun license);  
 2921.34 (escape); 2921.35 (aiding escape or resistance to lawful authority);  
 2921.36 (illegal conveyance of weapons, drugs, or other prohibited items onto grounds of detention facility or institution);  
 2925.05 (funding of drug or marijuana trafficking); 2925.06 (illegal administration or distribution of anabolic steroids);  
 2925.24 (tampering with drugs); 2927.12 (ethnic intimidation);  
 2903.13 (assault); 2903.22 (menacing);  
 2907.09 (public indecency); 2907.24 (soliciting after positive HIV test);  
 2907.25 (prostitution); 2907.33 (deception to obtain matter harmful to juveniles);  
 2911.13 (breaking and entering); 2913.02 (theft);  
 2913.03 (unauthorized use of a vehicle);  
 2913.04 (unauthorized use of property, computer, cable, or telecommunication property);  
 2913.05 (telecommunications fraud); 2913.11 (passing bad checks);  
 2913.21 (misuse of credit cards); 2913.31 (forgery, forging identification cards);  
 2913.32 (criminal simulation); 2913.41 (defrauding a rental agency or hostelry);  
 2913.42 (tampering with records); 2913.43 (securing writings by deception);  
 2913.44 (personating an officer); 2913.441 (unlawful display of law enforcement emblem);  
 2913.45 (defrauding creditors); 2913.51 (receiving stolen property);  
 2919.12 (unlawful abortion); 2919.121 (unlawful abortion upon minor);  
 2919.123 (unlawful distribution of an abortion-inducing drug);  
 2919.23 (interference with custody); 2919.24 (contributing to unruliness or delinquency of child);  
 2921.12 (tampering with evidence); 2921.21 (compounding a crime);  
 2921.24 (disclosure of confidential information); 2921.32 (obstructing justice);  
 2921.321 (assaulting/harassing police dog or horse/service animal);  
 2921.51 (impersonation of peace officer);  
 2925.09 (illegal administration, dispensing, distribution, manufacture, possession, selling, or using any dangerous veterinary drug);  
 2925.11 (drug possession other than a minor drug possession offense);  
 2925.13 (permitting drug abuse); 2925.22 (deception to obtain dangerous drugs);  
 2925.23 (illegal processing of drug documents); 2925.36 (illegal dispensing of drug samples);  
 2925.55 (unlawful purchase of pseudoephedrine product); 2925.56 (unlawful sale of pseudoephedrine product);

*I further verify that if I am ever formally charged with, convicted of, or plead guilty to any of the qualifying offenses listed above; I will notify The Sech-Kar Company within 14 calendar days.*

Name(please print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

(updated 2/25/13 ) (DODD rule 5123:2-2-02)